


Republic of the Philippines
Office for Transportation Security
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Office for Transportation Security in the CSC website:


USEC. ARTURO M. EVANGELISTA

Administrator

Date:

APR 16 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant IV	OTS-DOTrB-A4-28-2017	22	Php704,604.00	Bachelor's Degree in Commerce/ Business Administration major in Accounting	Sixteen (16) hours of relevant training	Three (3) years relevant experience	RA1080 (CPA)		Finance and Accounting Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than APR 25 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CECILIA F. UMENGAN

OIC, Admin & Finance Service/ Chief Administrative Officer

Andrews Ave. Cor. Aurora Blvd., Pasay City

hr@ots.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.