

PUBLICATION OF VACANT POSITION

POSITION TITLE/SALARY GRADE

: Planning Officer I (SG-11)

ITEM NO.

OTS-DOTrB-PLO1-22-2017

NO. OF VACANCIES

1

SALARY

Php 19,620.00

STATUS

Permanent

PLACE OF ASSIGNMENT

Administrative and Finance Service, Planning Division

QUALIFICATION STANDARDS

EDUCATION

Bachelor's degree relevant to the job

EXPERIENCE

None Required

TRAINING

None Required

ELIGIBILITY

Career Service Professional (2nd Level

Eligibility)

DOCUMENTARY REQUIREMENTS

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture.

2. Performance Ratings in the last two (2) semesters preceding this publication if applicable.

3. Photocopy of Civil Service Certificate of Eligibility or Certificate of Board Rating and

4. Photocopy of Transcript of Records

Interested and qualified applicants should signify interest in writing. Attached the required documents to the application letter and send to the address below not later than **September 30**, **2017**:

To:

HUMAN RESOURCE SECTION, ADMINISTRATIVE DIVISION

Administrative and Finance Service
Office for Transportation Security
Andrews Ave., comer Aurora Blvd., Pasay City
call Tel. No. 851-04-69
or E-mail us at hr@ots.gov.ph

