



Republic of the Philippines  
Department of Transportation  
**OFFICE FOR TRANSPORTATION SECURITY**

**PUBLICATION OF VACANT POSITION**

POSITION TITLE/SALARY GRADE : Administrative Officer V (SG-18)  
(Administrative Officer III)

ITEM NO. : OTSB-ADOF5-43-2015

NO. OF VACANCY : 1

SALARY : Php 35,693.00.00

STATUS : Permanent

PLACE OF ASSIGNMENT : Head Office

**QUALIFICATION STANDARDS**

EDUCATION : Bachelor's Degree  
EXPERIENCE : Two (2) years of relevant experience  
TRAINING : Eight (8) hours of relevant training  
ELIGIBILITY : Career Service (Professional) 2<sup>nd</sup> level Eligibility

Interested and qualified applicants should signify interest in writing. Attached the following documents to the application letter and send to the address below not later than **July 21, 2017**:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture.
2. Performance Ratings in the last two (2) semesters preceding this publication.
3. Photocopy of Civil Service Certificate of Eligibility or Certificate of Board Rating and
4. Photocopy of Transcript of Records

To:

**HUMAN RESOURCE SECTION, ADMINISTRATIVE DIVISION**  
Administrative and Finance Service  
Office for Transportation Security  
Andrews Ave., corner Aurora Blvd., Pasay City  
call Tel. No. 851-04-69  
or E-mail us at [hr@ots.gov.ph](mailto:hr@ots.gov.ph)