



Republic of the Philippines
Department of Transportation
OFFICE FOR TRANSPORTATION SECURITY

PUBLICATION OF VACANT POSITION

POSITION TITLE/SALARY GRADE : Administrative Officer IV (HRMO II) (SG-15)

ITEM NO. : OTSB-ADOF4-32-2015

NO. OF VACANCY : 1

SALARY : Php 27,565.00

STATUS : Permanent under (Fund 152)

PLACE OF ASSIGNMENT : Head Office

QUALIFICATION STANDARDS

EDUCATION : Bachelor's Degree
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : Career Service (Professional) 2nd level Eligibility

Interested and qualified applicants should signify interest in writing. Attached the following documents to the application letter and send to the address below not later than **July 21, 2017**:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture.
2. Performance Ratings in the last two (2) semesters preceding this publication.
3. Photocopy of Civil Service Certificate of Eligibility or Certificate of Board Rating and
4. Photocopy of Transcript of Records

To:

HUMAN RESOURCE SECTION, ADMINISTRATIVE DIVISION
Administrative and Finance Service
Office for Transportation Security
Andrews Ave., corner Aurora Blvd., Pasay City
call Tel. No. 851-04-69
or E-mail us at hr@ots.gov.ph