

DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS
OFFICE FOR TRANSPORTATION SECURITY
 Andrews Avenue corner Aurora Boulevard, Pasay City
Annual Procurement Plan for FY 2015

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance / Turnover	Total	MOOE		CO
PROGRAMS, ACTIVITIES AND PROJECTS																				Procurement of items, materials etc. relative to the conduct of PAPs
1	Repair & Maintenance of SSE; F & F; IT Comm; Office Eqpt and Svc Veh and IOB Bldg.	AFB	Competitive Bidding													F101 /152	35,371,868.00	35,371,868.00		Repair & maintenance of centrally managed SSE, office eqpt, furniture & fixtures, IT & comm eqpt, veh
2	Repair & Maintenance of OTS Building	AFB	Competitive Bidding													F101 /152	35,806,569.48	35,806,569.48		Repair & maintenance of building perimeter and work areas
3	Construction of X-ray enclosures in various airports	OTS	Competitive Bidding													F101 /152	5,410,000.00	5,410,000.00		Procurement of materials for the construction of x-ray enclosure in various airports nationwide
4	GAD Activites	OTS	Competitive Bidding													F101 /152	2,990,000.00	2,990,000.00		Conduct of GAD related activities i.e. workshop, seminars and trainings (may include hotel accommodation, food and venue) and other items
5	Procurement of common-use supplies & equipment available at PSDBM	OTS	Negotiated Procurement (Agency-to-Agency)													F101 /152	7,766,533.90	7,321,498.22	445,035.68	Procurement of ordinary and regular office supplies & equipment that are available at PS-DBM
6	Procurement of other office supplies, consumables & equipment not available at PSDBM	OTS	Competitive Bidding													F101 /152	2,473,252.00	2,473,252.00		Procurement of ordinary and regular office supplies, consumables & equipment that are NOT available at PS-DBM
7	OTS Anniversary Activities	AFB	Negotiated Procurement													F101 /152	1,125,955.00	1,125,955.00		Procurement of catering services, food & drinks; venue/rentals and other items
8	OTS Christmas Party Activities (Main and Outlying)	AFB	Shopping / Negotiated Procurement													F101 /152	2,099,550.00	2,099,550.00		Procurement of catering services, food & drinks; venue/rentals and other items

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9	OTS Team Building (Main and Outlying)	AFB	Negotiated Procurement														F101 /152	3,251,000.00	3,251,000.00		Procurement of food and venue (may include hotel accommodation); transport service; and other items
10	Conduct of Sports and Wellness Development Program	OTS	Shopping / Negotiated Procurement														F101 /152	267,500.00	267,500.00		Procurement of materials, clothing and other items for the conduct of sports and wellness development program
11	Conduct of Outreach Program	AFB	Shopping / Negotiated Procurement														F101 /152	84,000.00	84,000.00		Procurement of food and other items for the conduct of outreach program during labor day and christmas day
12	Conduct of Senior Citizen Program	AFB	Shopping / Negotiated Procurement														F101 /152	820,000.00	820,000.00		Procurement of food and venue (may include hotel accommodation); other items
13	Conduct of monthly birthday celebrants	AFB	Shopping / Negotiated Procurement														F101 /152	100,000.00	100,000.00		Procurement of catering services, food & drinks;
14	Conduct programs for retiring personnel	AFB	Shopping / Negotiated Procurement														F101 /152	30,000.00	30,000.00		Procurement of food and other items for the conduct of program for retiring personnel
15	Conduct of cascading and meetings on Strategic Performance Management Systems (SPMS)	AFB	Shopping / Negotiated Procurement														F101 /152	450,000.00	450,000.00		Procurement of food and venue (may include hotel accommodation); transport service; and other items
16	Drafting and Consultative Meeting for the revision of National Program for Land and Rail	LTSB	Negotiated Procurement														F101 /152	1,452,000.00	1,452,000.00		Procurement of food and venue (may include hotel accommodation); transport service; publication and other items
17	Workshop on NSPLT	LTSB	Shopping / Negotiated Procurement														F101 /152	370,500.00	370,500.00		Procurement of food and venue (may include hotel accommodation); transport service; other items
18	Conduct of NALARSEC Meeting	LTSB	Shopping / Negotiated Procurement														F101 /152	75,000.00	75,000.00		Procurement of food and venue; transport service; other items

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19	Conduct port and ship security drills and exercises	MTSB	Shopping / Negotiated Procurement														F101 /152	1,243,965.69	1,243,965.69		Procurement of food and venue (may include hotel accommodation); transport service; and other items
20	Conduct of Supervisor Consultation/Assembly	CASB	Shopping / Negotiated Procurement														F101 /152	500,000.00	500,000.00		Procurement of food and venue (may include hotel accommodation); and other items
21	Conduct of stakeholders consultations and program development	CASB	Shopping / Negotiated Procurement														F101 /152	315,000.00	315,000.00		Procurement of food and venue; and other items
22	Consultation meeting with stakeholders on policy formulation (Amendment of EO 311 IRR)	PLB	Competitive Bidding / Negotiated Procurement/ Shopping														F101 /152	1,960,000.00	1,960,000.00		Hiring of Consultancy Services; Procurement of food and venue and publication
23	Establishment of security enforcement agreement with Civil Aviation, Land and Maritime regulatory agency	PLB	Competitive Bidding														F101 /152	767,950.00	767,950.00		Procurement of hotel accommodation, food and venue
24	Develop and promulgate transport security policy and regulatory compliance	PLB	Shopping / Negotiated Procurement														F101 /152	544,000.00	544,000.00		Procurement of hotel accommodation, food and venue
25	Conduct stakeholder consultation and coordination forums for National Security Program Implementation	PLB	Negotiated Procurement														F101 /152	1,807,100.00	1,807,100.00		Procurement of hotel accommodation, food and venue; transport service
26	Holding of National Transportation Security Committee Meeting	PLB	Shopping / Negotiated Procurement														F101 /152	525,000.00	525,000.00		Procurement food and venue
27	Maritime Transportation Security Summit	PLB	Shopping / Negotiated Procurement														F101 /152	1,056,600.00	1,056,600.00		Procurement of hotel accommodation, food and venue and other items
28	Cascading of Approved EO	PLB	Shopping / Negotiated Procurement														F101 /152	318,543.75	318,543.75		Procurement of hotel accommodation, food and venue and other items

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29	Conduct of Basic Aviation Security Screening Course	ITSTS	Shopping / Negotiated Procurement													F101 /152	1,392,450.00	1,392,450.00		Procurement of food and venue for the conduct of Basic AVSEC
30	Conduct of Aviation Security National Inspector Course	ITSTS	Shopping / Negotiated Procurement													F101 /152	98,000.00	98,000.00		Procurement of food and venue for the conduct of AVSEC National Inspector Course
31	Conduct of Screener Refresher Training	ITSTS	Competitive Bidding/ Negotiated Procurement													F101 /152	704,730.00	704,730.00		Procurement of food and venue for the conduct of SRT nationwide
32	Conduct of Maritime Awareness Course for Instructors	ITSTS	Shopping / Negotiated Procurement													F101 /152	30,000.00	30,000.00		Procurement of food and venue for the conduct of Maritime Awareness Course for Instructors
33	Conduct of Senior Executive Leadership Seminar	ITSTS	Negotiated Procurement													F101 /152	188,750.00	188,750.00		Procurement of food and venue for the conduct of Senior Executive Leadership Seminar
34	Risk Management Workshop	ITSTS	Negotiated Procurement													F101 /152	50,000.00	50,000.00		Procurement of food and venue for the conduct of Risk Management Workshop
35	Conduct of Basic Aviation Security Course	ITSTS	Negotiated Procurement													F101 /152	73,800.00	73,800.00		Procurement of food, venue and printing of training reference book
36	Conduct of Aviation Security Supervisors Course	ITSTS	Negotiated Procurement													F101 /152	40,900.00	40,900.00		Procurement of food, venue and printing of training reference book
37	Conduct of Screener Certification Systems	ITSTS	Negotiated Procurement													F101 /152	207,960.00	207,960.00		Procurement of food and venue for the conduct of Screener Certification Systems
38	Procurement of Aviation Security Training Package (ASTP)	ITSTS	Competitive Bidding													F101 /152	1,000,000.00	1,000,000.00		Procurement of Aviation Security Training Package (ASTP)
39	Conduct of review and updating of curriculum and deliberation of courses	ITSTS	Shopping / Negotiated Procurement													F101 /152	138,000.00	138,000.00		Procurement of food and venue; and other items for the conduct of review and updating of curriculum of courses
40	Conduct of coordination meeting with intelligence / security agencies	IOB	Shopping / Negotiated Procurement													F101 /152	150,000.00	150,000.00		Procurement of food and venue; and other items for the conduct of coordination meeting

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41	Procurement of ID (PVC and consumables)	MISD	Shopping														F101 /152	80,000.00	80,000.00		Procurement of consumables for printing of OTS ID (ink ribbons and PVC cards)
42	Hiring of Services for Focus Group Discussion (FGD) and Survey	PIO	Competitive Bidding														F101 /152	500,000.00	500,000.00		Procurement of services for Focus Group Discussion and Survey
43	Conduct of forum and presscon	PIO	Negotiated Procurement (Small Value)														F101 /152	100,000.00	100,000.00		Procurement of food and venue; and other items
44	Printing and publication of journals, magazines, promotional materials, etc.	PIO	Negotiated Procurement (Small Value)														F101 /152	313,300.00	313,300.00		Procurement of printing and publishing services
45	Printing of OTS Handbook	MISD	Negotiated Procurement (Small Value)														F101 /152	109,000.00	109,000.00		Procurement of printing services
46	Procurement of tokens and plaques; souvenir items (challenge coins and collar pin)	PIO	Negotiated Procurement (Small Value)														F101 /152	276,000.00	276,000.00		Procurement of souvenir, tokens, and plaques; souvenir items (challenge coins and collar pin)
47	Conduct of Health Awareness Seminar	MED	Shopping / Negotiated Procurement														F101 /152	30,000.00	30,000.00		Procurement of food for the conduct of medical seminar
48	Procurement of Medicines and Medical Supplies	MED	Competitive Bidding														F101 /152	150,000.00	150,000.00		For consumption of OTS employees
49	Polo shirt with embroidered logo	IOB	Negotiated Procurement (Small Value)														F101 /152	21,000.00	21,000.00		Procurement of polo shirt with embroidered OTS logo for APEC coordination meeting participants
50	Procurement of hand gloves	CASB	Shopping														F101 /152	208,300.00	208,300.00		Procurement of hand gloves for the use of SSO
51	Building Rental	OTS	Direct Contracting														F101 /152	4,105,750.00	4,105,750.00		For payment of building rental
52	Security Service Agency	OTS	Competitive Bidding														F101 /152	1,464,000.00	1,464,000.00		For payment of security service agency
53	Utilities Expenses	OTS	Direct Contracting														F101 /152	4,762,560.00	4,762,560.00		For payment of water and electricity expenses
54	Drinking/Mineral Water	OTS	Negotiated Procurement (Small Value)														F101 /152	118,800.00	118,800.00		For payment of mineral water

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55	Communication and Telephone Expenses	OTS	Direct Contracting													F101 /152	1,226,400.00	1,226,400.00		For payment of cable, telephone, internet and prepaid cards
56	Newspaper/Magazine subscription	OTS	Negotiated Procurement (Small Value)													F101 /152	125,400.00	125,400.00		For payment of newspaper subscription
57	Fuel, Oil and Lubricants	OTS	Direct Contracting													F101 /152	3,600,000.00	3,600,000.00		For payment of fuel, oil and lubricants
TECHNICAL AND SCIENTIFIC EQUIPMENT																			Procurement of Technical and Scientific Equipment	
58	Explosive Trace Detection System	OTS	Competitive Bidding													F152	6,000,000.00		6,000,000.00	Procurement of Technical and Scientific Equipment per GAA CY 2015
59	Millimeter Scanner	OTS	Competitive Bidding													F152	4,500,000.00		4,500,000.00	
60	SSE spare parts	OTS	Competitive Bidding													F152	8,544,000.00		8,544,000.00	
61	X-ray Machines	OTS	Competitive Bidding													F152	60,000,000.00		60,000,000.00	
62	X-ray Tutor	OTS	Competitive Bidding													F152	4,000,000.00		4,000,000.00	
INFORMATION TECHNOLOGY, COMMUNICATIONS & OFFICE EQUIPMENT																			Procurement of IT, Comm. & Office Eqpt	
63	Lapel	OTS	Shopping													F101 /152	50,000.00	50,000.00		ITSTS (6); GAD (4)
64	Presenter	OTS	Shopping													F101 /152	30,000.00	30,000.00		ITSTS (6); GAD (4)
65	Recorder	OTS	Shopping													F101 /152	56,000.00	56,000.00		ITSTS (6); GAD (4); CASB (2)
66	Communication Devices	OUSEC	Competitive Bidding													F152	1,299,000.00		1,299,000.00	OUSEC
67	IPAD	IOB	Shopping													F101 /152	50,000.00		50,000.00	IOB (1)
68	Computer - Desktop (set)	OTS	Competitive Bidding													F101 /152	340,900.00		340,900.00	IOB (3); FIN (4); CASB (1); GSD (1); FIN (4)
69	Computer - Desktop (for IT programmer)	CASB	Competitive Bidding													F101 /152	55,390.00		55,390.00	CASB (1)
70	Computer - Laptop	OTS	Competitive Bidding													F101 /152	397,950.00		397,950.00	IOB (3); CASB (9)
71	Printer - Print Scan Copy	GSD	Shopping													F101 /152	30,000.00	30,000.00		GSD (1); PROCO (1); IOB (1)
72	Printer - Heavy Duty	CASB	Shopping													F101 /152	40,000.00		40,000.00	CASB (1)
73	Printer - Dot Matrix	FIN	Shopping													F101 /152	25,000.00		25,000.00	FIN (1)
74	Printer - Laserjet	FIN	Shopping													F101 /152	19,965.00	19,965.00		FIN (3)


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75	Printer - Colored	OTS	Shopping													F101 /152	16,000.00	16,000.00		BUD (2);
76	Digital Camera	OTS	Shopping													F101 /152	107,800.00	107,800.00		IOB (6); BUD (1); CASB (4)
77	Digital Camera (SLR)	AFB	Shopping													F101 /152	40,000.00		40,000.00	AFB/HR (1)
78	Video Camera with tripod	AFB	Shopping													F101 /152	40,000.00		40,000.00	AFB/HR (1)
79	Flashdrive	CASB	Shopping													F101 /152	11,400.00	11,400.00		CASB (13)
80	UPS	FIN	Shopping													F101 /152	15,125.00	15,125.00		FIN (5)
81	Hard drive - external	BUD	Shopping													F101 /152	29,300.00	29,300.00		BUD (4); IOB (1)
82	Airconditioning Units (Window Type 2HP)	OTS	Shopping / Negotiated Procurement													F101 /152	170,000.00		170,000.00	IOB (2); MTSB (1); HR (2); FIN (1)
83	Airconditioning Units (Split Type)	OTS	Shopping / Negotiated Procurement													F101 /152	75,000.00		75,000.00	HR (1);
84	Electric Fan - Ceiling	IOB	Shopping													F101 /152	5,964.00	5,964.00		IOB (4);
85	Electric Fan	OTS	Shopping													F101 /152	18,000.00	18,000.00		CASB (2); FIN (1); PIO (1);
86	Fax Machine	OTS	Shopping													F101 /152	16,000.00	16,000.00		ACC (1); PLANS (1)
87	Photocopier Machine	OTS	Shopping													F101 /152	200,000.00		200,000.00	LTSB (1); PIO (1); SAO (1); ACC (1); PLANS (1);
88	Photocopier Machine - Heavy Duty	IOB	Shopping													F101 /152	150,000.00		150,000.00	IOB (1);
89	Photocopier Machine - with Scanner	AFB	Shopping													F101 /152	124,000.00		124,000.00	AFB/HR (2);
90	Shredder Machine	ASG	Shopping													F101 /152	18,720.00	18,720.00		AVSEGROUP (6)
91	Stamp Machine	REC	Shopping													F101 /152	10,000.00	10,000.00		Records (1)
92	Vault	OTS	Shopping													F101 /152	50,000.00		50,000.00	OUSEC (1); FIN (1)
93	Document Reader	OTS	Shopping													F101 /152	78,000.00		78,000.00	PLANS (1); GSD (1); PROCO (1)
94	Projector	OTS	Shopping													F101 /152	90,000.00		90,000.00	PLANS (1); GSD (1); PROCO (1)
95	White Screen	OTS	Shopping													F101 /152	10,000.00	10,000.00		PLANS (1); HR (1)
96	Hand dryer	OTS	Shopping													F101 /152	50,000.00	50,000.00		AFB (5)

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97	Television	OTS	Shopping / Negotiated Procurement													F101 /152	135,000.00		135,000.00	IOB (1); CASB (1); COA (1)
98	Document Management System	MISD	Shopping / Negotiated Procurement													F101 /152	90,000.00	90,000.00		MISD (1 lot)
99	Electronic Legal Publication	PLB	Direct Contracting													F101 /152	59,640.00	59,640.00		PLB (1 lot)
100	Biometric Scanners/Machine	OTS	Competitive Bidding													F101 /152	866,112.00		866,112.00	CASB (24); GAD (30)
FURNITURE & FIXTURES																			Procurement of Furniture & Fixtures	
101	Cabinet - filing	OTS	Shopping / Negotiated Procurement													F101 /152	140,000.00		140,000.00	GSD (1); CASB (10); IOB (3)
102	Cabinet - Filing (4 doors)	PIO	Shopping / Negotiated Procurement													F101 /152	16,000.00	16,000.00		PIO (2)
103	Cabinet - Steel (mobile 3 door)	OTS	Shopping / Negotiated Procurement													F101 /152	15,000.00	15,000.00		MTSB (5);
104	Cabinet - Filing mobile (steel, 3 drawer)	OTS	Shopping / Negotiated Procurement													F101 /152	50,000.00		50,000.00	PIO (1); MTSB (4)
105	Mobile Pedestal	OTS	Shopping / Negotiated Procurement													F101 /152	54,500.00	54,500.00		PROCO (2) (10,000) CASB (7) (24,500) IOB (5) (20,000)
106	Chair - Senior Executive	OTS	Shopping / Negotiated Procurement													F101 /152	20,000.00		20,000.00	CASB (1); MTSB (1)
107	Chair - Executive	OTS	Shopping / Negotiated Procurement													F101 /152	65,000.00		65,000.00	CASB (2); IOB (2); FIN (1)
108	Chair - Junior Executive	OTS	Shopping / Negotiated Procurement													F101 /152	15,000.00	15,000.00		PLB (2); MTSB (3)
109	Chair - Staff	OTS	Shopping / Negotiated Procurement													F101 /152	22,500.00	22,500.00		CASB (5); PLB (2); LTSB (1); FIN (1); GSD (1)
110	Chair - Visitor's	OTS	Shopping / Negotiated Procurement													F101 /152	32,000.00	32,000.00		IOB (10); GSD (2)
111	Chair - Round Stool (x-ray)	CASB	Shopping / Negotiated Procurement													F101 /152	75,000.00	75,000.00		CASB (50)
112	Table - Conference	OTS	Shopping / Negotiated Procurement													F101 /152	16,000.00	16,000.00		IOB (1); OUSEC (1)
113	Table - Executive	OTS	Shopping / Negotiated Procurement													F101 /152	52,500.00		52,500.00	IOB (2); OUSEC (1)

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114	Table - Office	OTS	Shopping / Negotiated Procurement													F101 /152	15,000.00	15,000.00		GSD (1); CASB (4)
115	Sala Set	OTS	Shopping / Negotiated Procurement													F101 /152	14,000.00	14,000.00		CASB (2);
116	Sofa - Visitor's	OTS	Shopping / Negotiated Procurement													F101 /152	10,000.00		10,000.00	PIO (1)
117	Network Cabinet with cable manager	MISD	Shopping / Negotiated Procurement													F101 /152	115,000.00	115,000.00		MISD (1 lot)
118	Fire Extinguisher	ASG	Shopping / Negotiated Procurement													F101 /152	73,920.00	73,920.00		AVSEGROUP (20)
119	Contingency Procurement (within 4% of Approved MOOE)	OTS	Shopping / Negotiated Procurement													F101 /152	7,652,520.00	7,652,520.00		Contingency fund for the procurement of various unforeseen items/events requiring immediate funding
TOTAL																	226,615,193.82	138,562,306	88,052,888	

Prepared by:


 NOVA S. GATMAITAN
 Head, BAC Secretariat


 JEFFREY A. PINUELA
 OIC, Budget Division

Recommending approval:

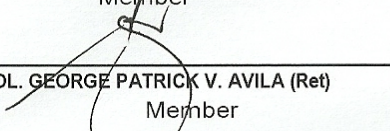
Bids & Awards Committee


 DIR. ERIBERTO C. SURIA
 Chairman

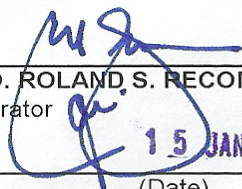
(on official business)
 DIR. ROBERTO T. ALMADIN
 Vice-Chairman


 VERNA A. BONIFACIO
 Member


 ERIC C. LOPEZ
 Member


 COL. GEORGE PATRICK V. AVILA (Ret)
 Member

Approved by:


 COMMO. ROLAND S. RECOMONO (Ret)
 Administrator

15 JAN 2015
 (Date)